**Eligibility Exemption Request**

**NHMRC -Investigator Grants**

Name:

Department:

Faculty:

NHMRC Funding Scheme:

Date PhD was awarded/conferred (DD/MM/YYYY):

**Provide a copy of your PhD Award letter as evidence of your PhD award date.**

Each period of career interruption must be significant and not overlapping, and for a period of time commensurate with the interruption, **of more than 90 continuous calendar days**. Please ensure you have read and understood the [NHMRC Relative to Opportunity policy](https://www.nhmrc.gov.au/sites/default/files/documents/attachments/relative_to_opportunity_policy0720.pdf). The following significant, and not overlapping, career interruptions can be included:

|  |  |  |
| --- | --- | --- |
| **Eligible Career Disruptions** | **Period of time that can be claimed** | **Examples of evidence required** |
| Carer’s responsibilities | A period of time commensurate with the interruption, of **more than 90 continuous calendar days**. | * HR records showing reduced FTE/interruption   **and**   * an email/letter from your manager confirming the period of interruption and reason |
| Illness/injury | * HR records showing reduced FTE/interruption **and** * statement from your medical practitioner |
| Pregnancy | * HR records showing reduced FTE/interruption   **and**   * Birth certificate of child |

\*In certain situations, applicants may not have access to the required evidence for career interruption claims. In these instances, contact Research Services ([research.preaward@mq.edu.au](mailto:research.preaward@mq.edu.au)) for discussion.

|  |  |
| --- | --- |
| **Criteria** | **Eligible Career Disruptions** |
| Emerging Leader Eligibility criteria | * **Administering Institutions must retain evidence** that applicants to the EL Category have met the 10 year time restriction (pass date of PhD or other equivalent qualification/research experience), including any career disruption claims, if applicable. * This evidence must be an official document from the relevant institution(s) and must be available to NHMRC if requested. * Note: Neither the submission date of the PhD thesis nor the date of degree conferral will be accepted. * **As at 1 March in the year of application**, an EL applicant must have held their PhD, or equivalent (see section 4.2), for no more than 10 years from the date that their PhD thesis was passed (not the date of conferral), unless they have had a career disruption (see Appendix B). |
| Must meet the following Criteria | Each period of career disruption (see Appendix B-of the funding rules) being claimed in the application must:  • **not be counted twice** if there is overlap with another career disruption  • only include periods **before the close date** (any career disruptions beyond the application close date will not be applicable/considered in this funding round)  • involve a **continuous absence from work of 90 calendar days or more**, and/or be continuously employed part-time (with defined % full-time equivalent, FTE) due to circumstances defined as a career **disruption, with the absence amounting to a total of 90 calendar** days or more. |

Please add details of all career interruptions to this table:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Type of interruption (select from drop downs below-as per the table)** | **Start date**  **(must be DD/MM/YYYY and must match evidence)** | **End date**  **(must be DD/MM/YYYY and must match evidence)** | **FTE amount disrupted by interruption**  **(e.g. 3 days/wk = 0.6FTE disruption)** | **Total time interruption**  **(each must be a minimum of 90 days)** | **Comments (include any additional details related to this interruption)** |
| Choose an item. |  |  |  |  |  |
| Choose an item. |  |  |  |  |  |
| Choose an item. |  |  |  |  |  |
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| Choose an item. |  |  |  |  |  |
| Choose an item. |  |  |  |  |  |
| Choose an item. |  |  |  |  |  |
| **Total time interruption since PhD awarded/conferred** | | | |  |  |

Please attach evidence to this request of the career interruption you are claiming (e.g. human resources letter stating the dates of carers/illness/maternity leave)

*Please return this completed form to* [*research.preaward@mq.edu.au*](mailto:research.preaward@mq.edu.au) *by the MQ Submission date, please refer to the* [*MQ Major Grant Round Calendar*](https://www.mq.edu.au/__data/assets/pdf_file/0010/996454/2022-Major-Grants-Round-Calendar-ARC-and-NHMRC.pdf)*.*

*Please return this completed form to* [*research.preaward@mq.edu.au*](mailto:research.preaward@mq.edu.au) *at least 2 weeks prior to the deadline for eligibility exemption requests for the funding body.*

**ADMIN USE ONLY**

Eligibility Date:

Disruption Required:

Total Eligible Disruption:

Compliance Checked

Eligible for Exemption

Eligible to Apply

Supporting Documentation on File

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**Deputy Vice-Chancellor (Research) Approval of Exemption Request**

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**Date**