
FACULTY BOARD - NOMINATION FORM

Term of Office 1 June 2025 – 31 May 2027

ONE (1) CONTINUING ACADEMIC STAFF MEMBER FROM THE FOLLOWING SCHOOLS:

- **FACULTY OF ARTS FACULTY BOARD**
 - one (1) Academic Staff Member - School of Humanities
 - one (1) Academic Staff Member - School of Communication, Society and Culture
 - one (1) Academic Staff Member - School of International Studies
 - one (1) Academic Staff Member - Macquarie School of Education
 - one (1) Academic Staff Member - Macquarie Law School

Eligibility criteria for participation in Faculty Board elections

Pursuant to Clause 4(f) of the [Faculty Board Terms of Reference](#), at least one (1) continuing academic staff member is to be elected by and from the academic staff of each Department or School of the Faculty, as outlined above.

This election will to be held in accordance with Section 4 (Elections) in the [Faculty Rules](#), which states that the academic staff members eligible to participate in the election and to be elected must be either:

- a. full-time continuing;
- b. part-time continuing; or
- c. fixed term for three or more years with fractional appointment of 50% and above.

A separate nomination form must be completed for each candidate. A nomination form must be:

- a. signed by two persons qualified to vote at the election (i.e. academic staff from the same Department / School as the nominee who meet the criteria outlined above), one of whom is the proposer and one of whom is the seconder; and
- b. endorsed with, or accompanied by, the written consent of the candidate to their nomination.

We nominate the following member of staff for election to the **Faculty Board**:

Title: _____

Full Name: _____

Position: _____

Department / School: _____

Faculty: _____

Proposed by:

Title: _____

Full Name: _____

Position: _____

Department / School: _____

Signature: _____ Date: _____

Seconded by:

Title: _____

Full Name: _____

Position: _____

Department / School: _____

Signature: _____ Date: _____

Consent:

I, _____, hereby consent to this nomination and declare that I meet the eligibility criteria set out for the role I am nominating for.

Candidate Preferred Name (for Ballot) _____

Contact phone number: _____

Signature of candidate: _____ Date: _____

Notes for Candidates:

1. Candidates are invited to **attach to the email submitting this nomination form:**
 - a statement relating to their candidacy – **not exceeding 150 words**; and
 - a photograph – (to be submitted as a jpeg file)for inclusion on the ballot to be viewed by voters. The statement should be in plain text (without letterhead, special fonts, indents, use of bold, italics or colour formatting).

Nominations, including a statement and photograph, must be received by **3.00 pm on Wednesday 2 April 2025** by email to election@mq.edu.au
2. Candidates are advised that upon a formal written request and following the approval of the Returning Officer / Deputy Returning Officer, election data may be released to staff. This data may include the candidates' full name and election results.
3. Each candidate is entitled to appoint a scrutineer to attend the candidate draw to determine the order in which candidates will appear on the ballot. The candidate draw will occur on **Wednesday 9 April 2025 from 3.00 pm** in The Chancellery, 19 Eastern Road, Wallumattagal Campus.

Scrutineer forms are available from the [election forms](#) website.

Nominations are to be submitted to: The Deputy Returning Officer via election@mq.edu.au
Nominations close – Wednesday 2 April 2025 at 3.00 pm